

Internal Memo

TO: Head of ICT

FROM: Ag. Head of Supply Chain Management

REF: HF/PROC/17/3 VOL.01/140(a)

DATE: 15th January 2024

RE: Advertisement of Tenders

The organization wishes to advertise Tenders. Your office is therefore requested to make arrangements to place Advert on NHIF Website

The advertisement should appear on Tuesday, 16th January 2024.

Attached is the copy of the advert.

Wasike Walubengo

For: Ag. Head of Supply Chain Management

TENDER NOTICE

NATIONAL TENDERS

National Health Insurance Fund invites interested and competent bidders from reputable firms to tender for the following services:

No	TENDER NO.	DESCRIPTION	ELIGIBILITY	OPENING DATE
1	NHIF/016/2023-2024	Provision of Service Maintenance of Fire Fighting Equipment.	National open	24 th January 2024
2	NHIF/017/2023-2024	Provision of Tea for Staff at Headquarters and Some Branches in Nairobi Region.	National open (Reserved for Women)	24 th January 2024
3	NHIF/018/2023-2024	Service Maintenance of Industrial Power, HVAC, Fire Detection and Suppression at Data Centre.	National open	24 th January 2024
4	NHIF/019/2023-2024	Supply and delivery of general stationery (Framework contract)	National open (Reserved for AGPO)	24 th January 2024

Tender documents will be accessed from the NHIF Website www.nhif.or.ke and from Public Procurement Information Portal (PIIP) www.tenders.go.ke free of charge. Tenderers who download the Tender documents and intend to submit bids are required to submit their contact details to tenders@nhif.or.ke for recording and provision of any additional information in case of clarifications and/or Addendum.

Tender documents in Plain Sealed Envelopes and properly indicating the Tender Number as above should be addressed to:

**The Chief Executive Officer,
National Health Insurance Fund,
P.O. Box 30443-00100,
NAIROBI.**

And be placed in the tender box provided at NHIF Building, 7th floor Reception so as to reach him/her on the specified dates on or before at 10.00 a.m. The tenders will be opened immediately thereafter at the NHIF Auditorium 2nd floor, NHIF Building, in the presence of bidders or their representatives who wish to be attend.

**CHIEF EXECUTIVE OFFICER
NATIONAL HEALTH INSURANCE FUND**